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Dear New Patient,

Thank you for choosing Orthopedics Northwest for your orthopedic care. Enclosed you will find your registration form, patient medical history questionnaire and our financial policy. Please fill out forms in their entirety and **BRING** them with you to your appointment. **We request that you bring the following information:**

- Your Insurance card(s).** Please contact your insurance company to verify if a referral from your Primary Care Physician (PCP) is needed. If a referral is needed, please contact your PCP and have a written referral **FAXED to 503-639-1403**. If required, a referral must be in place with your insurance company **before** your appointment will be made.
- Your **COPAY** is due at the time of service.
- A valid **Photo ID** from each patient or patient's guardian.
- X-rays, MRI, Bone scans and reports** if any were taken prior to your visit. Please **HAND CARRY/BRING CD x-rays/MRI to your appointment.** If you had your x-rays/MRI mailed to our office, please call our x-ray dept at 503-639-6002 x1120 to confirm that we have received them.
- Private Pay or Uninsured:** A \$100 deposit is required at each office visit and should be paid at the front desk at the time of registration.

We look forward to seeing you at our **TIGARD** office on \_\_\_\_\_  
at \_\_\_\_\_ for your appointment with \_\_\_\_\_.

***Please wear a mask and arrive 20 minutes early for your appointment. If you are 15 minutes or more late for your appointment we may have to reschedule you for another time. If you are unable to keep your appointment, please call 48 hours ahead to reschedule or cancel; or you may be charged \$25.00 for your missed appointment.***

If you have any questions please call our office at **(503) 639-6002**. Thank you.

***The Staff of Orthopedics Northwest***

